

Request for Reconsideration of Library Materials Form

Date:
Name:
Address:
Phone: Email:
Do you represent a group? Yes No
If yes, please identify:
Have you read Barrington Public Library's Materials Selection Policy? Yes No
Type of material:
Title:
Author/Editor:
Publisher:
Have you examined the entire resource? Yes No If not, what portions have you examined?
What concerns you about the resource? Why? (Please be specific)
Have you checked reviews of the work? Yes No If yes, please cite which reviews?
How could your concerns about the resource be resolved?



Reconsideration of Library Materials Procedure

The Library Director, in consultation with members of the Selection Committee, shall review the work about which a request for reconsideration has been made. The Committee shall obtain critical reviews of the work from professional resources, and shall read/view/listen to the work if they are unfamiliar with it. Following the criteria of the Materials Selection Policy, they shall make a decision about the disposition of the work, and the Director shall inform the patron of that decision. The patron shall be given an opportunity to discuss the work further if they wish. If they are dissatisfied with the resolution, the patron may request that it be brought before the Board of Trustees, who will follow the same procedure.

Patron Signature

Date

Only signed forms will be considered. All requests will be forwarded to the Library Director.

Library Director Signature

Date Received